

Major Duties and Responsibilities

Performs duties as gardener in connection with gardening labor services on the Embassy Compound and Embassy residences. Summary of general duties is listed below:

- Cares for all plants, flowers, grass, and trees on Embassy grounds and inside Chancery and administrative office buildings and at Embassy residences during make-ready season.
- Irrigates all foliage on Embassy grounds and inside Chancery and administrative office buildings.
- Sweeps and cleans debris from walkways, driveways and from security equipment located on Embassy grounds.
- Cleans dust and sand from Chancery parking areas.
- Cleans and removes leaves and debris from roofs, gutters and down spouts on Embassy grounds and Embassy residences as needed.
- Fumigates and disinfects plants, Embassy grounds and Embassy residences for pests and disease.
- Provides escort services for cleared contractors.

The incumbent is responsible for preparing soil and plants for planting. Performs transplanting of shrubs, trees, vegetables, flowering plants and perennial and annual flowers on the Embassy compound and at Embassy residences during the make-ready season. Incumbent also cultivates, fertilizes, waters, fumigates, and prunes plants in the Embassy's extensive vegetable garden. Performs the planting of potted plants and flowers for indoor display.

Sometimes responsible for daily maintenance of the CMR pool, Embassy community pool and Embassy residence pools during make-ready season, taking special care with the water quality and addition of pool chemicals as required. Maintains and cleans pool filters and pumps.

Sometimes responsible for the daily maintenance of the Tennis court including sweeping, cleaning, raking, leveling, and adding brick dust/powder when required.

Deberes y responsabilidades principales

Realiza funciones de jardinero en el complejo de la Embajada y residencias particulares. Un resumen de las obligaciones generales se enumeran a continuación:

Mantenimiento de todas las plantas, flores, césped y árboles de la Embajada y en las residencias .nto.

Riego de las plantas interiores y exteriores.

Limpieza de los pasillos, entradas de vehículos y caminos ubicados en los predios de la Embajada.

Limpieza de los estacionamientos.

Limpieza de los techos, canaletas y desagües según sea necesario.

Fumigación y desinfección de las plantas.

Proporcionar servicios de escolta para los contratistas.

Es responsable de la preparación de suelo y las plantas para la siembra. Lleva a cabo el trasplante de arbustos, árboles, hortalizas, plantas de floración perennes y anuales.

Mantenimiento diario de piscinas y cancha de tenis.